#148 Southern Main Road, Bamboo Village La Romaine

1-868-355-1954: sachamitchell@yahoo.com

**Work Experience:**

October 2015-March 2018

Staff Accountant, Audit-KPMG

October 2014-October 2015

Staff Assistant, Audit-KPMG

May 2014-October 2014

Foreign Accounts Payable Clerk- Alstons Marketing Company

August 2013-May 2014

Local Accounts Payable Clerk- Alstons Marketing Company

**Education:**

**2014-Present- Student Accountancy Centre**

ACCA Level III

**2009-2012 - University of the West Indies**

B.Sc. Accounting Upper Second Class Honours

**2002-2009 – St. Joseph’s Convent, San Fernando**

CAPE Certificate – 5 subjects

* Accounting Unit 1 Grade II & Unit 2 Grade III
* Management of Business Unit 1 Grade II & Unit 2 Grade III
* Geography Unit 1 Grade III & Unit 2 Grade III
* Communication Studies Grade II
* Caribbean Studies Grade III

CXC Ordinary Level Certificate – 8 subjects

* Principles of Accounting Grade I
* Principles of Business Grade I
* Geography Grade I
* Mathematics Grade I
* English A Grade I
* English B Grade I
* Biology Grade II
* Spanish Grade II

**Certificates:**

School of Practical Accounting

* Introduction to Computers and Peachtree Accounting
* Advanced Peachtree Accounting

Central Bank of Trinidad and Tobago

* Certificate of Participation in The National Financial Literacy Programme

**Membership:**

* Young Entrepreneurship Association

**Computer Literacy:**

* Knowledgeable in Microsoft Word and Excel
* Peachtree Accounting